## ECHO – Every Choice Has Opportunity

**Setting Goals** 

## **Building Your Future, One Step at a Time**

This Week's Action Short-term Goals Long-term Achievement

## Make Your Goals SMART:

- Specific Be clear and detailed
- Measurable Track your progress
- Achievable Challenging but possible
- Relevant Meaningful to you
- Time-bound Set a deadline

Your worth isn't based on achieving goals. Goals help you grow and move forward.

## **ECHO – Every Choice Has Opportunity**

**Problem Solving** 

POWER Method			5 Steps to Solve Any Problem		
	Problem	Options	Weigh	Execute	Review
	Define the issue clearly	Brainstorm solutions	Pros & cons of each	Choose & take action	Did it work? What can you adjust?

Remember: Every problem has a solution. Take it one step at a time.